

BIODATA

# Aman Singh

## PROFILE

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| Post Applied For | Management Trainee |
| Career Objective | A B.Com fresher with a Tally certificate, looking for a first role in accounts or operations where I can learn on the job. |

## PERSONAL DETAILS

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| Date of Birth | 5 July 2004 |
| Gender | Male |
| Father's Name | Sh. Ramesh Singh |
| Mother's Name | Smt. Meena Singh |
| Marital Status | Never Married |
| Nationality | Indian |
| Languages Known | Hindi, English |
| Hobbies | Cricket, photography |

## CONTACT DETAILS

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| Contact Number | +91 90000 XXXXX |
| Email ID | aman.singh@example.com |
| Residential Address | B-12, Gomti Nagar, Lucknow, Uttar Pradesh 226010 |

## EDUCATIONAL QUALIFICATION

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| 10th (SSC) | CBSE, 2020 — 88% |
| 12th (HSC) | CBSE (Commerce), 2022 — 82% |
| Graduation | B.Com, University of Lucknow, 2025 — 74% |
| Certifications | Tally Prime with GST, Google Digital Marketing (2025) |

## INTERNSHIPS & PROJECTS

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| Internships / Training | Summer intern, Axis Bank, Lucknow — 2 months (2024): account opening and KYC |
| Projects | Final-year project on GST compliance for small traders |
| Achievements | College topper in Business Statistics, 2024 |
| Extra-curricular Activities | Captain, college cricket team; NSS volunteer |

## SKILLS

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| Key Skills | Bookkeeping, communication, MS Excel |
| Computer Knowledge | Tally Prime, MS Office, Google Sheets |

## DECLARATION

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| Statement | I hereby declare that the information given above is true to the best of my knowledge and belief. |
| Place | Lucknow |
| Date | 18 September 2026 |