



BIODATA

Aman Singh

PROFILE

Post Applied For

Management Trainee

Career Objective

A B.Com fresher with a Tally certificate, looking for a first role in accounts or operations where I can learn on the job.

PERSONAL DETAILS

Date of Birth

5 July 2004

Gender

Male

Father's Name

Sh. Ramesh Singh

Mother's Name

Smt. Meena Singh

Marital Status

Never Married

Nationality

Indian

Languages Known

Hindi, English

Hobbies

Cricket, photography

CONTACT DETAILS

Contact Number

+91 90000 XXXXX

Email ID

aman.singh@example.com

Residential Address

B-12, Gomti Nagar, Lucknow, Uttar Pradesh 226010

EDUCATIONAL QUALIFICATION

10th (SSC)

CBSE, 2020 — 88%

12th (HSC)

CBSE (Commerce), 2022 — 82%

Graduation

B.Com, University of Lucknow, 2025 — 74%

Certifications

Tally Prime with GST, Google Digital Marketing (2025)

INTERNSHIPS & PROJECTS

Internships / Training	Summer intern, Axis Bank, Lucknow — 2 months (2024): account opening and KYC
Projects	Final-year project on GST compliance for small traders
Achievements	College topper in Business Statistics, 2024
Extra-curricular Activities	Captain, college cricket team; NSS volunteer

SKILLS

Key Skills	Bookkeeping, communication, MS Excel
Computer Knowledge	Tally Prime, MS Office, Google Sheets

DECLARATION

Statement	I hereby declare that the information given above is true to the best of my knowledge and belief.
Place	Lucknow
Date	18 September 2026